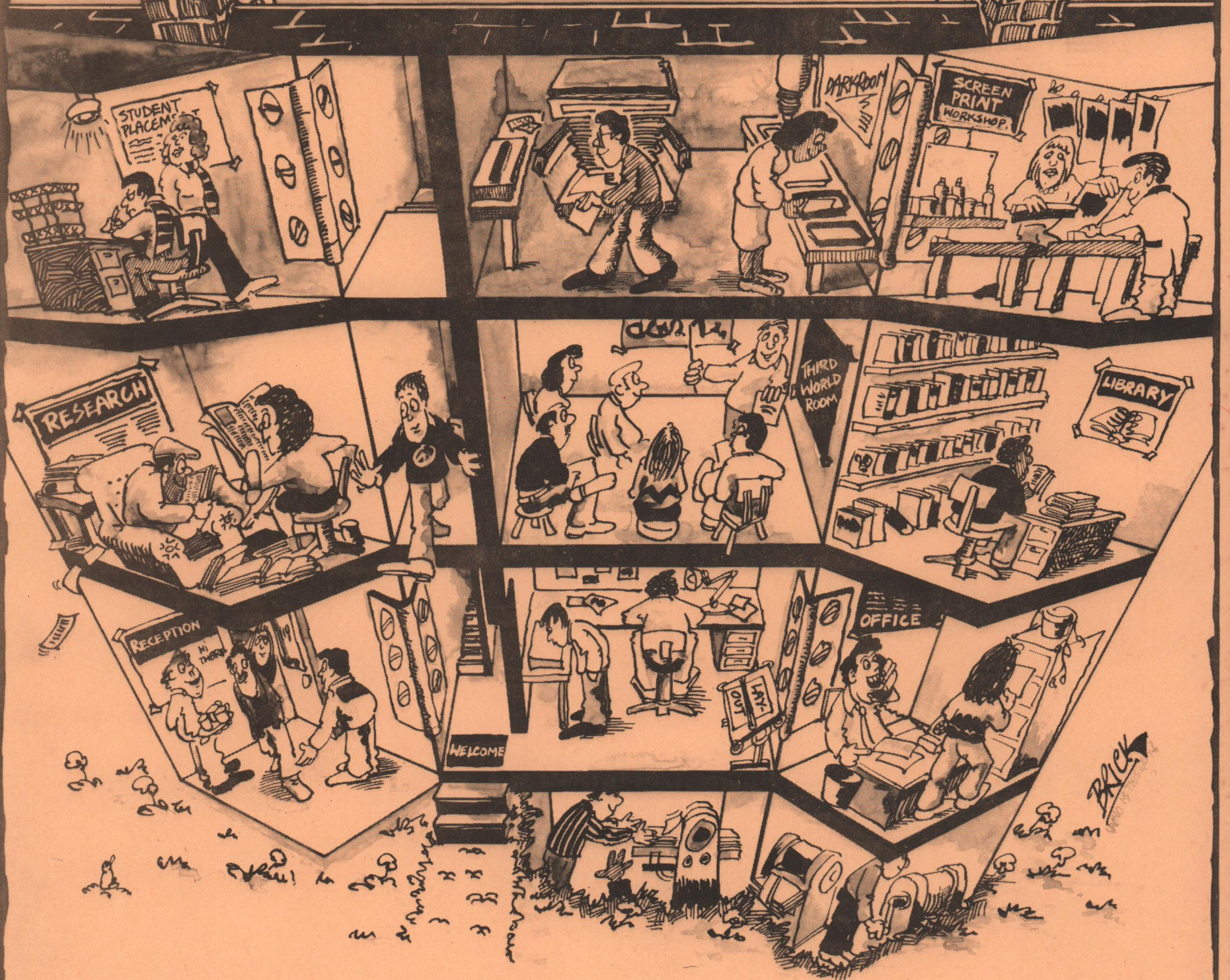


118 WORKSHOP

Resource and Research Centre for Trade Unions and Community Groups.

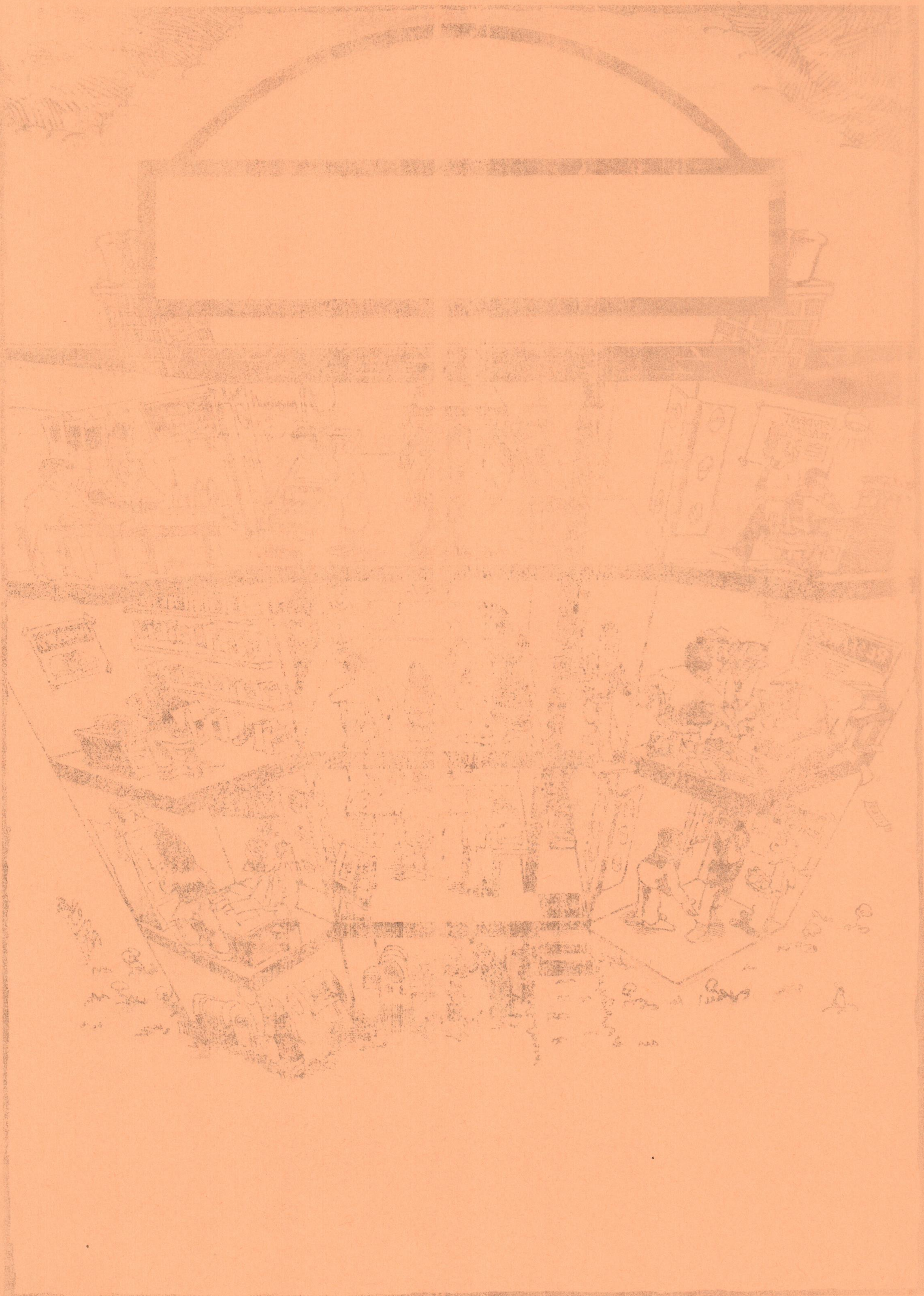


ANNUAL REPORT

1981

tel. 582369.

118 Mansfield Road,
Nottingham.

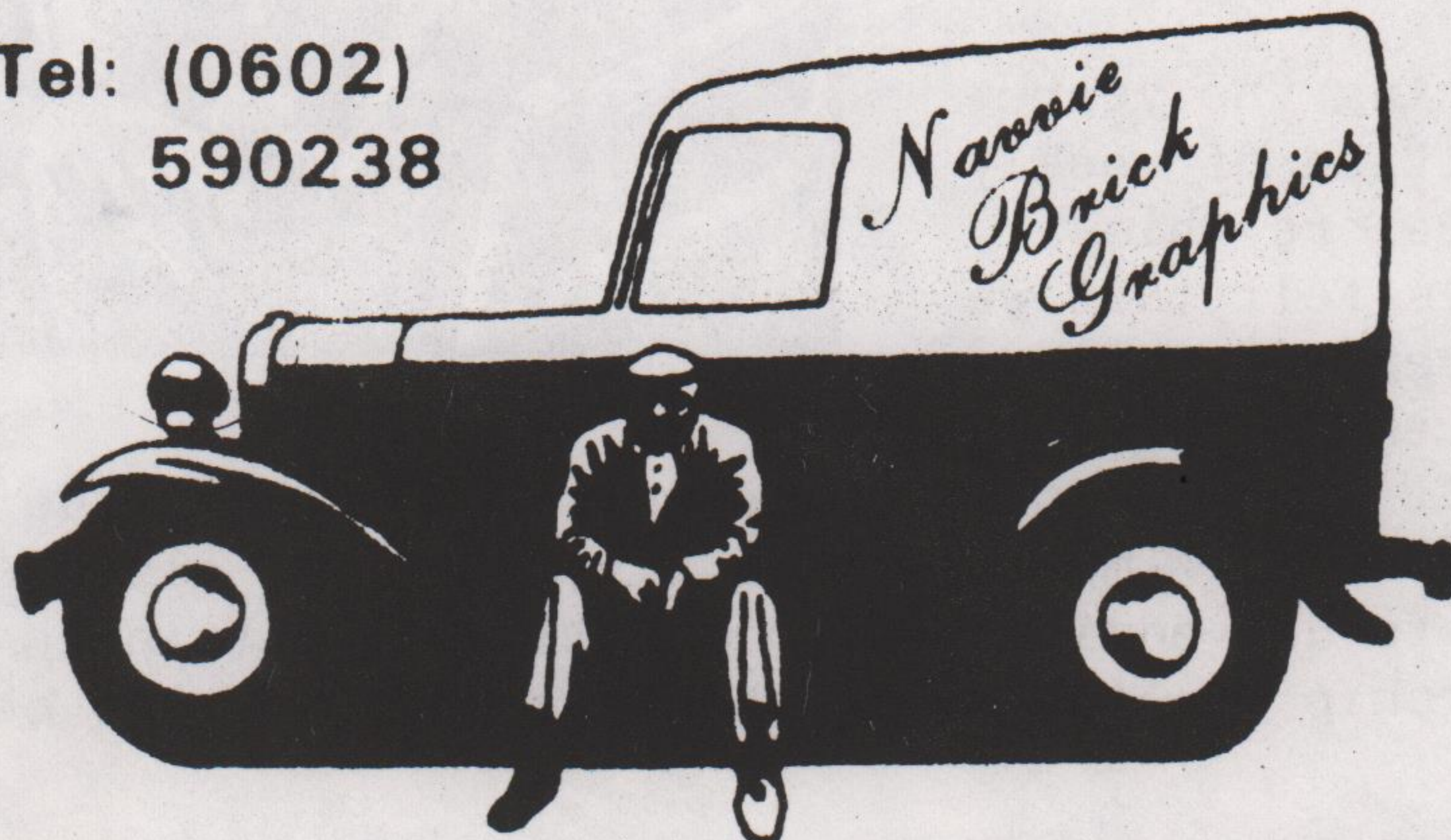


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Our thanks to Navvie Brick for the cover design,
and for many of the cartoons included.

Tel: (0602)
590238



48 St. Mary's Gate, Nottingham NG1 1QA

MANAGEMENT REPORT

118 WORKSHOP MANAGEMENT COMMITTEE

Barry Englefield
Joan Matthews
Nigel Lee
Frank Ward
Tony Colwell
Carol Wooller
Jenny Haywood
Alan Marshall
Pam Seymour
Garnet Parris
Harry Loach
John McGuiggan

Home Insulation Cooperative
New Technology Study Group
S.C.A.T.
Inner City Executive
C.P.S.A. Land Registry Branch
Nottingham C.V.S.
Notts. Adventure Play Association.
New Technology Study Group
Pregnancy Testing Group
Inner City Executive
Nottingham Trades Council
N.U.P.E.

118 Workshop is only one year old. This is often forgotten by people who remember previous organisations using the building as a base. One of the main tasks facing the new management committee, therefore, has been to shake off some of the ghosts and expectations of the past, while forging a new identity and working practice.

One of the principles to which we are still committed, both by our formal constitution and by our own values, is that of user-group participation in management. We have been faced, however, by the classic disjuncture between theory and practice!

The structure we have been working to during the past year has been very simple, and in theory member organisations should be able to have a large say in the work and policy of 118 Workshop. Once

a quarter, we hold a General Meeting, to which all member organisations are invited to send representatives. Topics of general interest have been discussed, as well as discussions about the way we work. Recommendations on policy and other matters are then taken from this meeting to the Management Committee. This committee, elected at the annual general meeting, has met monthly, and makes more specific decisions on areas of work undertaken, applications for membership, fundraising, as well as looking at overall matters of policy.

A new development during the year has been the introduction of weekly Workers' Meetings. Before this happened, we sometimes felt that we were managing three separate one-worker projects, instead of one

three-worker project! These meetings have not only enabled the workers to co-ordinate and share their work more effectively, but have also been able to deal with much of the day-to-day administration of the project (such as background enquiries into membership applications) which used to have to be delayed until a management meeting.

In practice, however, there have been many problems in managing the project. Firstly, the membership of the Workshop is very wide. It is wide in terms of the



interests of groups, ranging from trade union branches to local tenants' associations, and from a wholefood collective to a self-help group for cancer patients and their relatives. It is also wide in the different levels at which groups are themselves organised, from the highly formalised structure of a trade union branch, with accountability to their own hierarchy, to the more informal grouping of a local single-issue campaign. Above all, we have had to remember that the main task of each affiliated group is to carry out their own work, and involvement in 118 Workshop is very much a secondary task. As a result, attendance at General Meetings has not been large, and although several very committed individuals have played a full part in helping to work through the broader policies of the project, we felt that participation by the majority of groups was minimal.

The second difficulty was the sheer amount of routine administrative work that had to be undertaken by the monthly management meetings. This meant both a very long agenda, with the result that few items got the consideration they deserved, and a tendency to ignore the most important management tasks of working out overall policies and directions on behalf of the membership.

A third difficulty has been trying to balance the different responsibilities we have as a management committee, responsibilities not only to the membership, but also to our sponsors, to the three workers, and to the wider constituency in which we work.

Finally, we felt that the management committee itself was unrepresentative, and in particular had failed, given the aims and objectives of the project, to be fairly distributed between men and women. This alone was enough to influence the way in which work was carried out, as well as defining what work was given priority.

We have, however, looked very hard at how these difficulties can be overcome. Two special meetings in particular were very important in terms of the development of a better management structure for 118 Workshop. The first, held for a whole day on a Sunday, was attended by members of the management committee, and looked particularly at the way we work, and the part that women and women's issues play in the organisation. The second was the General Meeting held in Spring, which looked at the way we work with affiliated groups.

As a result of these discussions, we are ending our first year by making recommendations to the Annual General Meeting that should improve the management of 118 Workshop, and help it to carry out its aims and objectives even more effectively. Broadly speaking, our recommendations are: that more contact should be made with each affiliated organisation to establish a closer working relationship where practicable, and to listen to their needs; that the number of elected members on the management committee should be increased, both to reflect the wide membership more accurately and to bring in more people to share the work; that there should be three sub-groups set up from within the management committee and workers to deal with the administration of finance and fundraising, premises management, and affiliated membership; that the monthly management committee meetings should become a forum for deciding policy and discussing issues rather than dealing with administrative matters; that the membership of the management committee, along with its increased size, should comprise half men and half women.

I should like to conclude this management committee report on a personal note. I hope I have been as honest as possible in outlining the difficulties faced by the committee, but also in presenting some solutions that have been the result of much thinking and heart-searching. The structural side of management can be boring, time-consuming, and often seems to bear little relevance to the actual work. It is basically an unglamorous task! Elsewhere in this first annual report you will read of the real work done by 118 Workshop: our job in management is to smoothe the path for that work, and to ensure that the work carried out is that which is most important to the membership.

Having taken over the Chair of 118 Workshop only a few months ago, I should like to thank the members of the management committee and the workers for their support, and for their tolerance as I gradually learned the ropes. In particular, I should like to thank the three workers for the commitment and hard work they have given to the

project during the last year, and the Secretary, Nigel Lee, whose ability at minuting three hour meetings so that they make sense is only outweighed by his ability to keep calm in a crisis. Also, I would like on behalf of the whole committee to thank both Garnet Parris and Harry Loach for their commitment and hours spent working with us, and our regrets that they will not be with us during the coming year.

Carol Wooller
Chairperson.

AFFILIATES & SUBSCRIBERS

Tenants Associations

All Saints Residents Association
Broxtowe Tenants Association
Cardale Tenants United Help Group
Radford Phoenix Group
Stapleford Residents Association
Balloon Woods Tenants Association

Tenants Associations - Newark

Hawtonville Tenants Association
Fosse Estate Tenants Association
Winthorpe Road Area Tenants Association

Adventure Play

Broxtowe Adventure Playground
Balloon Woods Adventure Playground
Edwards Lane Adventure Playground
Notts Adventure Play Association
Nottm. Adventure Play Training Scheme

Community Work Projects

Mansfield Community Project
Crabtree Farm Family Centre

Other Locally Based Groups

Stonebridge City Farm
Hyson Green Legal & Welfare Rights Group

Community Associations

Queens Walk Community Association
Lenton Community Association
Bluebell Hill Community Association
International Community Centre C.A.

Trade Unions

C.P.S.A. Land Registry Branch
N.U.P.E. Area Office
N.U.P.E. Social Services Branch
N.U.T.
Inland Revenue Staffs Federation
N.A.L.G.O. County
T.G.W.U. 5/373
A.U.E.W. Tass
Nottingham Trades Union Council

Ethnic Groups

Pakistan Friends League Centre
Asian Youth Movement
Nottm. & District C.R.C.

Women's Groups

Nottingham Women's Aid
Rushcliffe Women's Aid
Pregnancy Testing Group
Rape Crisis Centre
La Leche League

Environment/Anti-nuclear/etc

Nottingham for Nuclear Disarmament
Lenton for Nuclear Disarmament
Youth Against the Missiles
Peace News
Nottingham Safe Energy Group
Environmental Factshop

Campaign Groups

Nottingham Campaign Against the Cuts
Save Our Nurseries Campaign
Right to Work Campaign
Nottingham Troops Out Movement
Nottingham Housing Rights Group
Nottingham Child Poverty Action Group

International

Beeston World Development Group
British Soviet Friendship Society

Voluntary Organisations etc

Nottingham Council for Voluntary Service
Nottingham Inner City Executive
Parents Anonymous
Coping with Cancer
Notts. Pre-school Playgroups Association

Co-operatives

Ouroboros Wholefood Collective
Home Insulation Project Ltd.

Artistic

Nottingham Music Combine
Nottingham Community Arts & Crafts Centre

Miscellaneous

Student Community Action
Family First Trust
New Technology Study Group
S.C.A.T.

STAFFING

118 Workshop is staffed by 3 full timers, all of whom are male; a situation which, though historically has largely been the case, is one whose limitations have been recognised, and which would be borne in mind in the event of our taking on any additional workers.

Two of those presently employed, Brian Davey and Ian Juniper, are responsible for developing research and education work with trade union organisations, community, ethnic, women's and other voluntary groups and bodies.

The third worker, Pete Bullock, is responsible for practical resources in the Workshop; - their operation and maintenance, the development of groups' useage of and potential from these resources, and the servicing of the Workshop's research and educational work.

Throughout the last year, we have been very fortunate in the level of (so-called) 'volunteer' help in all aspects of the Workshop's operation; particularly from Nigel Lee, John Boyd and John Waller, without whom we could not have been as effective and as reliable as we have, (although there is still room for improvement). Their contribution, however, only serves to illustrate how critically understaffed with paid full timers we are.

Mention must also be made of the 2 students, Paul Newcombe and Sue Tomlinson, who have been on placement with us since March of this year; (their work is discussed in detail in the Employment Work section) and have always been prepared to help out with the general day-to-day running of the Centre, answering enquiries, etc.

At the present time, the possibilities of further and more lengthier student placements are being investigated, as are funding initiatives which would not only improve the present poor wages of the existing workers, but which also would bring additional workers to take up many of the initiatives, issues and needs presently beyond our capacities to develop.



Crackdown on fraud in jobless benefits

FOR CAROLINE BROWN

Government not the 'universal provider'
Drop in living standards essential says Thatcher

Jobs loss 'causing family violence'

aid to jobless Tax on dole
after silence in Budget

Jobless could hit 3.7m-Treasury
Walker urges new industrial plan

and strike benefit to go ahead

More young jobless threaten suicide

THE CONTEXT OF OUR WORK

Nottingham, like many of the older industrial cities in Britain, is now facing fundamental economic and social dislocation. Manufacturing industry is undergoing a major re-structuring and contraction. The withdrawal or rationalisation of capital investment in industries such as textiles, engineering, chemicals, clothing and electronics, is leading to run-down, re-location or complete closure of factories or the rapid introduction of labour displacing new technologies, with a consequent shrinkage of jobs, deskilling and intensification of work, sharp rises in unemployment and the undermining of the local economy.

The repercussions of de-industrialisation and of wider economic crisis affect not just employment, but local housing, health, education, personal services and environment.

Taken together with the cuts in public expenditure and in the collective services of the Welfare State, there has been a severe reduction in the overall quality of people's lives (both at home and at work). Social divisions between the employed and the unemployed, the skilled and the unskilled, the full-time and the part-time worker have

line race pamphlet says CRE must go

IP calls for repatriation of 50,000

fewer strikes reflect 'spirit of realism'

New increasing embarrassment over the immigration issue with the threat of...

Plan to extend youth opportunity schemes in armed services

Additional methods 'obsolete' in face of bomb attacks'

Police demand better riot protection

Pickets have 'no right' to stop lorries

Health care becomes a lottery

BY PAULINE CLARK, LABOUR STAFF

THE GOVERNMENT is expected to come under renewed fire from Labour MPs on the issue of military training for unemployed young people following the disclosure yesterday of proposals to extend...

NHS facing spending cuts, Minister warns
Education to lose £50M more

By Colin Brown, Political Staff

BY ROBIN PAULEY 12.11.79

Local authorities 'must face facts'

Homes crisis 'worst for generations'

BY MICHAEL CASSELL

LOCAL AUTHORITIES should and to pare down unnecessary ratepayers to make up for the cut in rate support grant.

150 jobs to go

MORE work

500 jobs go in Thorn closure

EFFORTS to save 500 jobs at the Thorn Electronics factory in Colwick, Nottingham, have failed and the factory will close on 28th.

19/80

on reduced demand for the coloured television sets parts made at Colwick, because of automatic assembly of other factories. Mr. Dobbs

Raleigh faces wo-day week

NW 13.2.81

in unions were warned this week.

A spokesman for the firm blamed the economic climate for their problems: "We are still in the dark tunnel of recession, hopefully...

JOB FIGURES AT ALL-TIME LOW

...T in which usually falls at this time of year, has risen by 600, largely due to...

nothing about. They would still be looking for jobs...

Sales slump

'nearly 900'

NEARLY 900 have been...

'Rent strikers risk coup

NOTTINGHAM County Council cleaning staff cuts have sparked off an angry reaction from union officials. The National Union of Public Employees is furious.

Cuts anger...

COUNTY Council cleaning staff cuts have sparked off an angry reaction from union officials. The National Union of Public Employees is furious.

'Death' list of adult classes

AN "obituary column" of 20 Nottinghamshire villages where adult education classes have been killed.

Indians' concern

The Nottingham Indian Welfare Association, concerned about proposals on citizen-educator to ask local MPs to matter in the...

The position of women, racial minorities, young people and the old and disabled is being particularly affected. The idea that they are second-class citizens is being reinforced by specific pieces of legislation, and by the cutbacks in essential services with the pressure instead to meet needs through self-help or within the nuclear family.

Our contact with groups affected by these problems has led us to focus our work mainly around employment and unemployment, new technology, health and public services, the situation of women and racial minorities, and the political economy of the city.

In concentrating on such issues, groups tracing the causes and developing their own responses and analyses are often severely disadvantaged and ill-equipped through lack of knowledge, contacts, information, and the means and methods of articulation when called upon to participate in policy-making or to take informed decisions and actions both within the workplace and in the community.

that staffing has been reduced... evidence that we have 50 people from the... whilst bureaucracy...

Slump report

THE DECLINE of Nottinghamshire's industry - with many private firms simply fighting for survival - has been underlined in a report produced by the county's chamber of commerce.

Shake-up Plessey

7-11-80 Plessey Telecom Office Systems presents 40 per cent of its business...

Cuts hit Asian children most

...concern is being expressed at the severe cuts in education...

...to stop closure of city hospital

THE ACTION group fighting for the future of Nottingham General Hospital have invited Health Minister Dr. Gerard Vaughan to visit the hospital when he comes to Nottinghamshire...

Isolation

...a multi-racial society... all sections will make their own contributions... almost completely... from not... the language... of the... such contributions... children, and... future, almost impossible... It is fully realised... children are likely... the severity...

THE 118 WORKSHOP RESPONSE

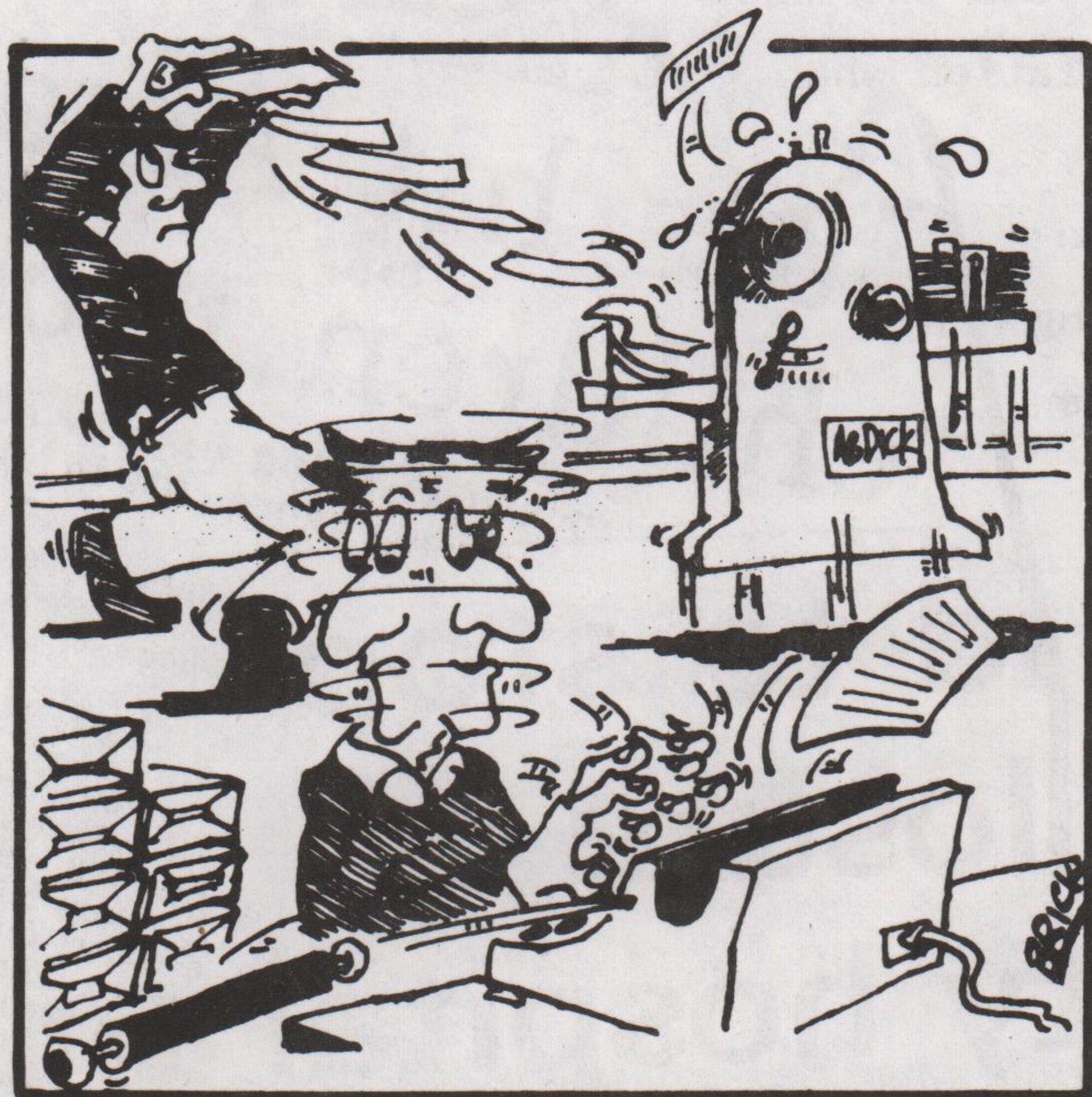
Against this background of national and local crisis, and unmet need, 118 Workshop aims to offer locally an integrated research, information and technical service for "the purpose of promoting a greater social, economic, racial and sexual equality", (from the 118 Workshop Constitution).

However, a number of basic principles have informed our approach to this provision:-

- 1) Our aim is to complement and supplement the work of existing research, advisory and education services within the labour and community movements, rather than in any way by-passing or replacing them.
- 2) Our emphasis is on providing a service for groups rather than individuals.
- 3) We start from the position of commitment to the basic aims of the groups with whom we work. We attempt to work with rather than for groups, and to demystify the processes of research, communication and education.
- 4) We attempt to establish links and working relationships between trades unions, community and other organisations.
- 5) Our policy is to undertake work only for groups which are affiliated; which are likely to affiliate; or which are working on issues of strategic importance.

INFORMATION.

118 Workshop has a large library containing useful information for trades unionists and members of community groups. There are well over 1,500 short books and pamphlets - including many action guides showing what to do when confronted by problems at work or in the community. Whether fighting redundancy, bargaining for better pensions or trying to get repairs done on your estate, we have guides to help you. Minutes and reports of the local authorities are also kept. In addition, we are available to answer requests for specific information, and to give advice on campaign strategies and organisation.



TECHNICAL RESOURCES.

A wide variety of practical and reprographic resources are available to users and training is given in their use; - typewriters, duplicators, printing press, badgemaker, darkroom, loudhailer and health & safety kit, etc. (see appendix B for full details). Apart from the hardware, regular supplies of materials for use in the Centre are maintained and available at cost price.

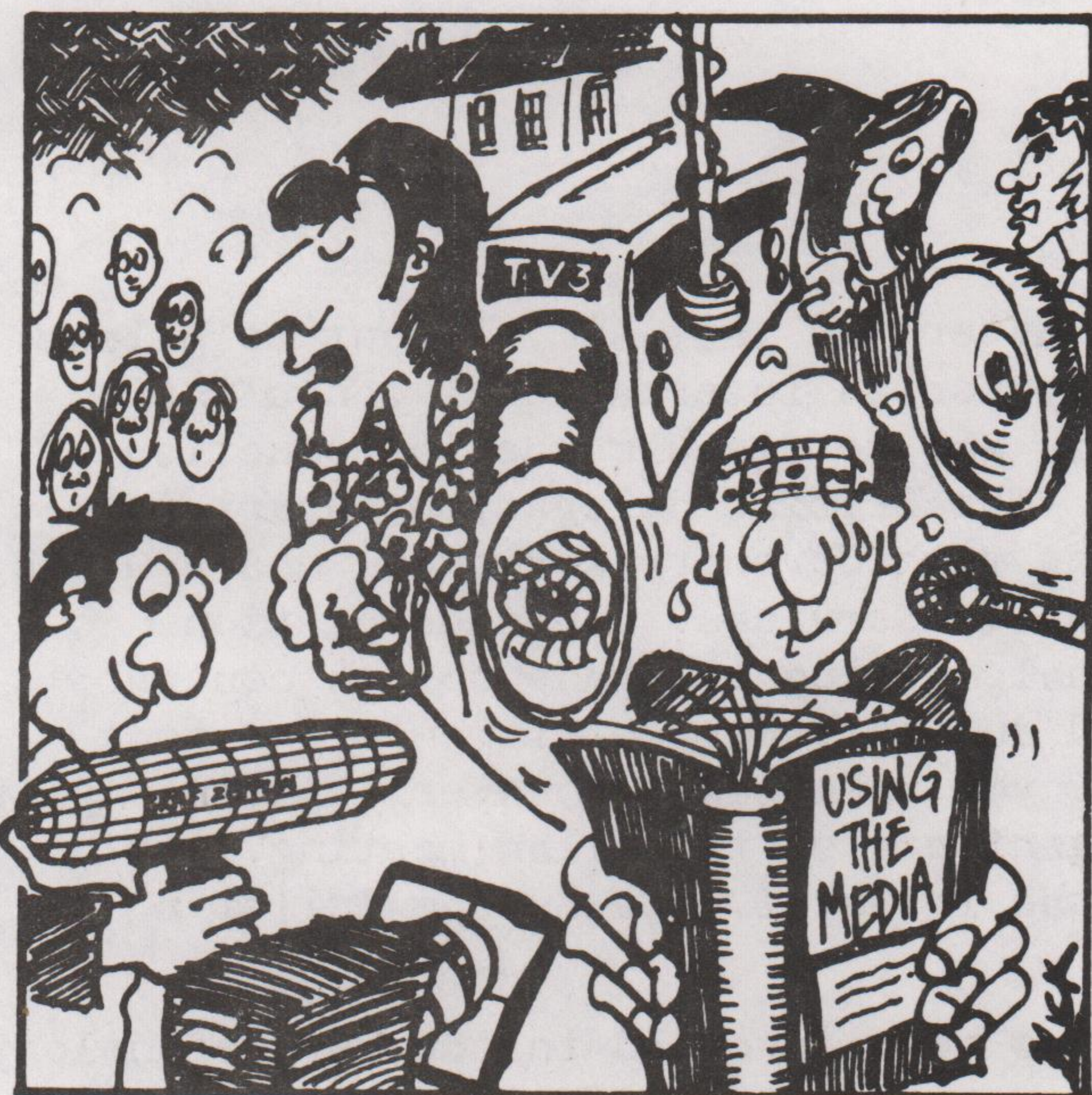
Specifically we have.....

2 Electric Staplers
3 Manual Typewriters
1 Olivetti Electric 'golfball' Typewriter
1 Olivetti Editor 4 Electric Typewriter
1 Offset printing press
1 Gestetner Stencil Cutter
1 Photocopier
3 Electric Duplicators
2 Banda Spirit Duplicators
1 Platemaker
1 Process Camera
1 Krokus Enlarger
1 Stripprinter Headliner
1 Calculator
A set of Display Boards
1 Loudhailer

1 portable cassette Machine
1 Long-arm Stapler
1 Drager Gas Detector
1 Noise Meter
1 Badgemaker & Cutter
1 Inflatable
A set of Silkscreen apparatus

RESEARCH.

118 Workshop investigates problems affecting local working people and their organisations - questions of employment and pay in Nottingham's firms and industries; of health & safety; of the effects of local authority policies etc. We are not interested in "ivory tower" research, but work linked to community and trades union action and campaigns... Therefore, the research can take many forms from the supply of a few figures to a report to a visual presentation.



INFORMAL EDUCATION.

We offer opportunities for informal adult education, both as a means of passing on the results of our work (day schools, conferences, etc), and as a method of developing, together with groups of trades unionists and community activists, our understanding of specific local issues. We believe it is important to build up the skills and strengths of organisation in the community and labour movements and to help develop an understanding of the national political and economic forces affecting the local area. We always welcome suggestions and requests for such informal education.

Our work over the past year.....

THE NETWORK

Throughout the year, 118 Workshop has continued its involvement with the Network of Labour & Community Research & Resource Centres. This has been the first year in which the Network has had money (from WoW) for a full-time worker (John Benington) and there has been an increase in inter-project work and contact, improved Network organisation, and the development of relations with quite a few similar organisations or individuals working in the same way as ourselves.

In this sense the Network is secure and expanding - on the other hand, many Network Centres are at rock bottom financially with many being kept together by volunteers because there is no money for wages (S.C.A.T., Bristol, Tyne & Wear) or by part-timers (Bradford). The longer term for the others, including ourselves, is not that rosy either. Inevitably, these considerations have been and will be important in the discussions and work of the Network - both in looking for money and in considering how we can operate without it.

But the Network has never been simply an organisation dominated by these issues alone. In the very initial meetings in 1979, some of us found ourselves out of our depth in discussions about aims and principles of the Centres - we did not have the experience nor had we thought the issues through sufficiently. In retrospect, these early and sometimes embarrassing discussions were on the issues in which the Network has proved most useful - in clarifying what we are trying to do and how we should be going about it. Hopefully, this will also be of importance in developing relationships with the newer and larger number of centres and projects that the Network is now getting involved with.

Finally, though the benefits are more intangible, the process of getting to know members of other centres has created a supportive interpersonal context in which it has been enjoyable and stimulating to work.

NEW TECHNOLOGY

TELECOMMUNICATIONS & PLESSEY

This has been an ongoing area of work. Shortly after the last AGM, I went to Milan with Alan Marshall and Josie Newbold from Plessey for an international consultation of telecoms workers and action researchers. This was to discuss the introduction of new technology and trade union responses to it. The British delegation, apart from ourselves were G.E.C. workers from Coventry going with Coventry Workshop, and P.O.E.U. Broad Left people going with the Counter Information Services. This delegation continued to meet and moved to planning a national meeting on trade unions counter strategy but this has been continually postponed due to other commitments for some and a waning of enthusiasm among others. It may yet take place however. Additionally, out of the relationship established with the organisers of the Milan meeting, 118 Workshop was asked to do a Plessey profile for the latest T.I.E. Europe Bulletin appearing in 4 languages.

During the period since the last AGM, we have also been involved in the New Technology Sub-Group of the Network of Labour & Community Research & Resource Centres. This sub-group has met a number of times exchanging information about work being done, ideas



THE NETWORK

BRADFORD RESOURCE CENTRE
COVENTRY WORKSHOP
BRISTOL RESOURCE CENTRE
COVENTRY RESOURCE &
INFORMATION SERVICE
118 WORKSHOP
TYNE & WEAR RESOURCE CENTRE
LEEDS T.U.C.R.I.C.
JOINT DOCKLANDS ACTION
GROUP
SERVICES TO COMMUNITY
ACTION & TENANTS.

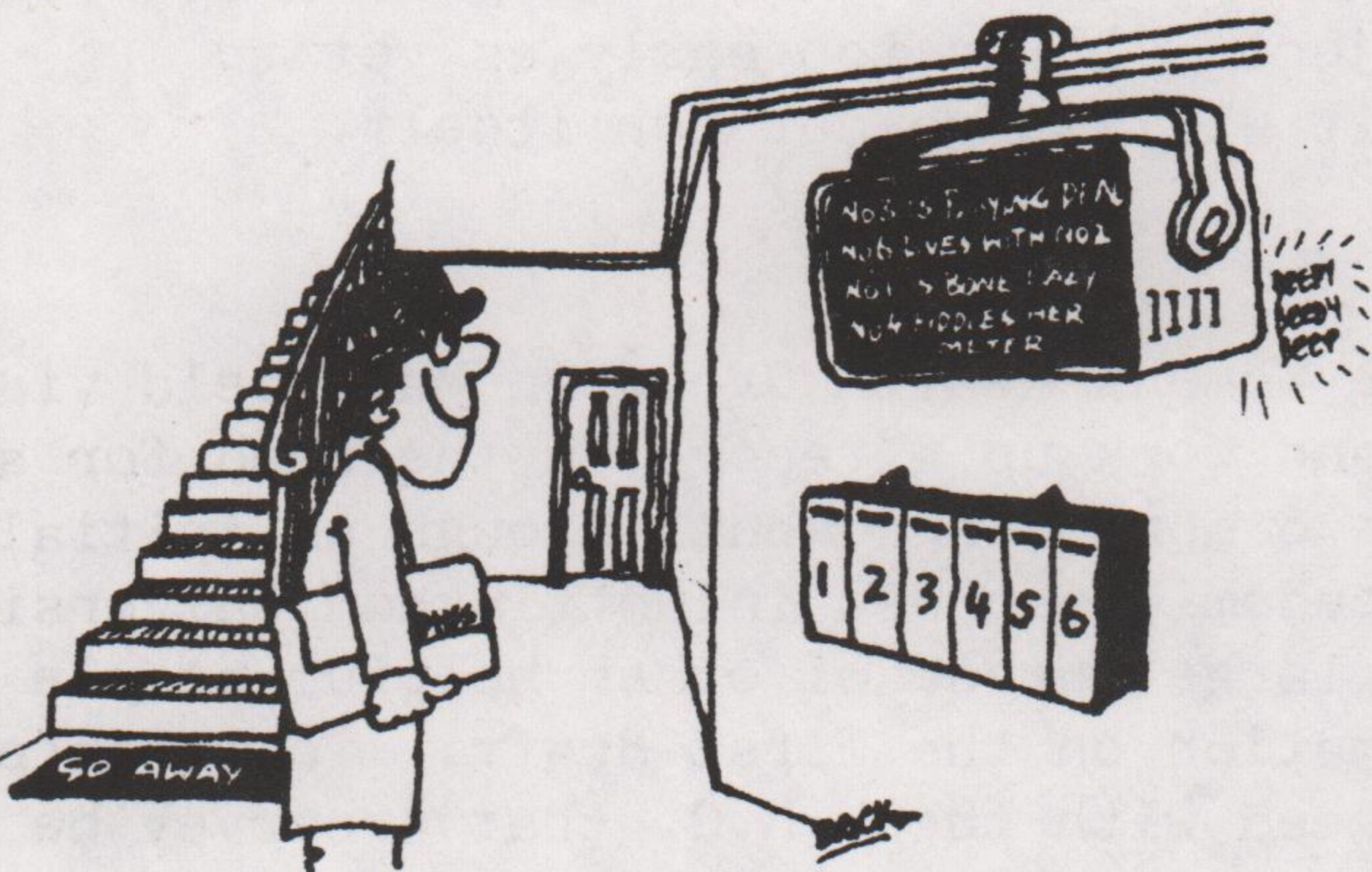
about our methods of work and in developing joint work and projects. From the Workshop's point of view, it has been useful to get ideas about approach and methods of work but as yet the main possibilities for joint work in relation to telecoms has not developed.

Unfortunately, a lot of this work has been unconnected to a close relationship with the trade unions at Plessey. Through Josie I was invited to speak on New Technology to Plessey shop stewards committee but no more has followed until recently when the manual workers stewards are making use of our practical resources, particularly the badgemaker, in the development of the dispute with management. Obviously, we should continue to make resources available as and when required and make clear what we can offer - but, equally obviously, the initiative is, and should be, in the hands of the stewards committee.

On other work on New Technology, with interested people, via the New Technology Study Group which organised a public meeting on Journalism, Printing and New Technology, we moved on to the organisation of more formal courses. These took place between 16 Feb - 27 April. 3 courses were organised of 3 evening sessions each. One was on New Technology in the Office, one was on New Technology in the Home, Public Services and Privacy issues, and one was to have been on New Technology in the Industrial Shop floor situation.

The courses were separated by a video and film on New Technology and use was also made of a video within one of the sessions. Taken as a whole, the series of courses films and videos were worth doing but they cannot be called an unqualified success.

The video 'New Technology - Whose Progress?' achieved a very large attendance and a good discussion. The first course also got a reasonable turnout and proved a stimulating learning experience with people there from N.A.L.G.O. and C.P.S.A. Land Registry Branch. The second course on "non-workplace issues" was also very stimulating but had a smaller turnout - albeit sufficient for it to be worthwhile. The third course on New Technology in the industrial context flopped and was abandoned. However, one offshoot of the whole effort was a request to do a day school on N.T. at Derby W.E.A. , which a number of us went

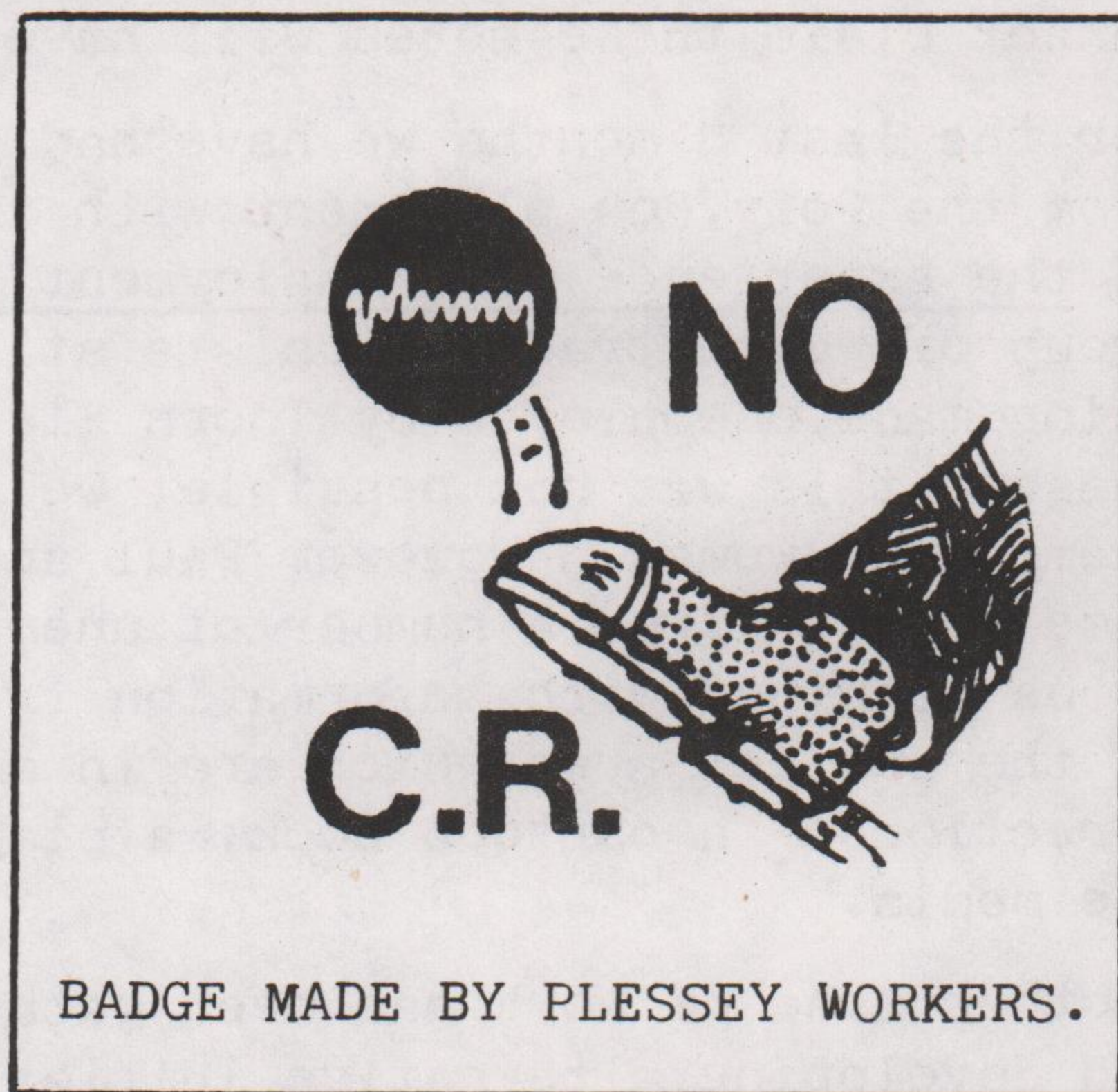


over for. Since this time there has only been one small meeting to discuss ongoing work, identifying the need to meet with people from particular local factories to offer information. One such meeting has already occurred between myself and the convenor and a senior steward at Pork Farms where computerised systems are being brought in quickly. In my view this was useful for all concerned and I have passed on a fair amount of information on health & safety, information on new systems etc that will hopefully prove useful. New Technology on the railways may also be a future area of consideration.

In short, we have a considerable body of information and confidence in the field. The emphasis should now be, I think, on getting out there, meeting people, seeing if we can assist, rather than expecting people to come to us (which we, or more truthfully I) have tended to do in the past.

EMPLOYMENT WORK

With growing unemployment, and concern about it, it is only natural that we should be working more on issues associated with unemployment and trade union and labour movement responses to it. At the turn of the year Nigel Lee, our Secretary, put together the results of his researches in this area in the form of a Handbook of Local Statistics on Unemployment & Employment in Nottingham. This is the most



comprehensive collection of statistics of this type available for Nottingham and has been distributed to trade union officials and others in the labour and community movement to whom it may be of use. This reference work has been well received.

Another project is a joint survey on trade union responses to unemployment done by ourselves and the Nottingham & District T.U.C. This was not meant to be a statistical survey but to gather together a collection of stories and experiences and attitudes in the local movement to identify key issues. Over 400 questionnaires were sent out several months ago but only 9 have been returned. As a result we are currently in the process of producing some notes to report back what was said by the 9 - though we cannot claim these notes will have the status of being a report.

For the last 3 months we have had the good fortune of having Paul and Sue, two students from the Poly, on placement with the Workshop and they have been researching the area of the experience of unemployment for women. Our original hope was to work with a group of women trade unionists still organised in their trade union branch after being made unemployed by Thorn Electricals last year. For unfortunate practical reasons this was not possible; we subsequently found it very difficult to contact unemployed women. However Paul and Sue have got together detailed information and case studies from a number of unemployed women in different circumstances. This is to be combined with information from secondary sources to produce a 'pack of materials' on the subject area which are in an accessible form to be developed in various directions - a cartoon book, a play or a street theatre production, a presentation on the media.

Another area of work has been gathering information on, understanding, disseminating and developing alternative initiatives in the area of employment creation. By this I include alternative bargaining positions like workers alternative plans and alternative work creating projects like workers co-ops and community enterprises. A group has been formed very recently - the Employment Policy Education Group - to work in this area with formal and informal support from a number of agencies and individuals involved in the meetings including the Inner City Executive/Secretariat, the Nottingham & District Trades Council and the Nottingham Community Project. It is too early as yet to foresee how the group will develop or what role it will carve out for itself.

WELL WOMAN CLINIC RESEARCH

In the summer of 1980, we were approached by the Womens Health Group in Mansfield via their community worker Jenny Finch to research and work up a report on the need for a Well Woman Clinic in Mansfield. This took about 6 months and went through an initial draft on Well Woman Clinics drawn mainly from academic sources in Nottingham University. The W.H.G. suggested important changes as did a large number of other helpful people who replied to my letter and requests for information on the first draft. To balance the more 'bookish' side of the report it was agreed with the W.H.G. that a survey be done of women's health needs in Mansfield - with a questionnaire designed to bring out facts and opinions relating to women's experience of cytology, testing, breast examination, their relationship with their doctors and so on. This was carried out in November and December mainly by women students at Nottingham University and Trent Poly and I have particularly to thank Dr. Gill Pascall in the Dept. of Social Admin. at the University for organising the trips to Mansfield. Without her help in particular the survey would never have taken place.

The report has now been received by the Central Notts. C.H.C. who have been backing the W.H.G. and they have formally adopted it and sent it to the health authorities as a specific proposal. It is currently receiving consideration.

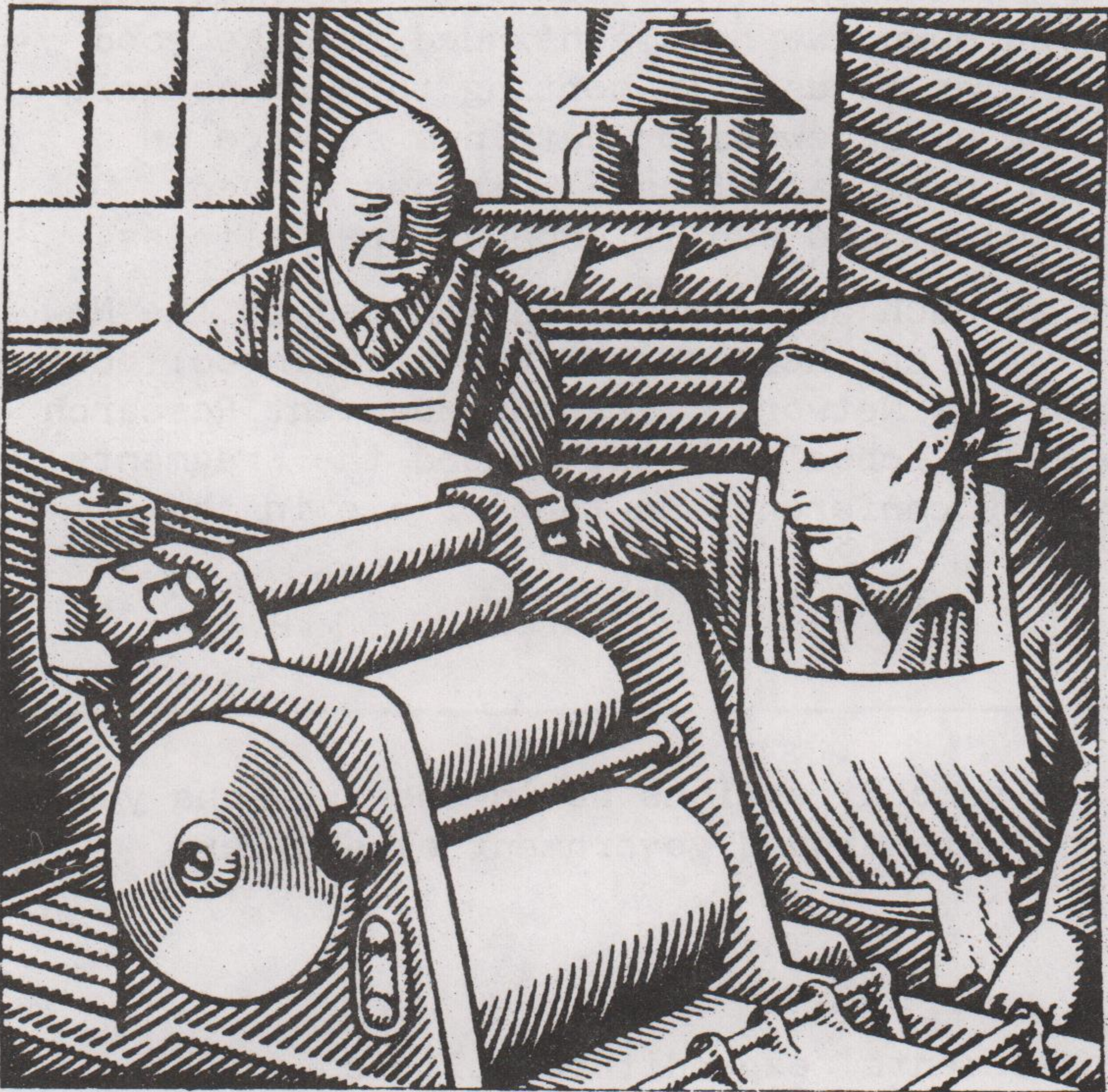
R.A.T.S.

My involvement with the group, Residents Around the Schools came from living near to the Boys High School just off Forest Road. A number of us living there became aware that in the very last draft of the Basford, Forest Fields and Radford District Plan, 2 new sentences had been slipped in which said that in the event of the Boys High and the Girls High needing planning permission for expansion, they would be given 'favourable consideration'. We objected to this and took the issue to a Public Inquiry in the early spring of this year. It was agreed by the Workshop Management Committee that the research and preparation of part of the case for this Inquiry was the sort of activity we as an agency should be doing and it was agreed

that I do R.A.T.S. work as part of my Workshop work. It was a very interesting issue to be involved with but we were very hard pressed for time. Some of the work I did involved getting an overview of what had happened in the area in the previous 20 years as a result of the policies of the 2 schools buying up residential property for their own use - backed by a planning policy which had 'zoned' the area for educational use. This overview was gained by interviewing and taking statements from the local long standing residents who still remain. They recounted how the community had been broken up and some of the hardships of this. We argued in the Inquiry against the continuation of this process as well as making points about the desirability of a conservation area around the Arboretum and a number of technical planning points. At the time of writing, I do not know the results of the Inquiry, though I am pessimistic.

B.D.

Over the last 12 months, there has been a steady increase in the useage of the printing equipment and in recent months we have been averaging some 20,000 sheets. With the greater flexibility of the duplicating method afforded by the electronic stencil cutter we have continued to demote the role of the offset printing machinery.



This has been for a number of reasons, the most important of which is that duplicating is easier and quicker. We have continued to encourage users of the resources to gain the skills involved at each stage of production and, by and large, this has led to a number of imaginative and impressive publications.

While the level of useage has grown, the pattern has changed. There have been fewer neighbourhood groups using the practical services, possibly because the level of city-wide neighbourhood activity is at a relatively lower point than a year ago. There has also been a rise in the number of basic neighbourhood resource points as in the Meadows, Hyson Green, Radford Bulwell etc. These have been valuable particularly for groups on the outlying estates where travelling to the Workshop always posed problems.

Having said that, the number of specific issue groups and trade union organisations using the equipment has increased substantially as has the use by tenants' associations further out in the county, such as Stapleford and Newark. These users testify to the extent to which our name and reputation has travelled! (we have also been approached by groups from Derby and Loughborough).

With our emphasis on group members operating the machinery themselves, wear and tear has necessarily been heavy and maintenance of the equipment has proved a constant difficulty, though fortunately we have managed to do most repairs on a D-I-Y basis with success. At such levels of useage, keeping stock levels up has also proved tricky on occasions. Consequently, it is becoming more and more advisable for groups to book machinery and workers' time to avoid wasted journeys and long delays.

While silk-screen printing facilities have been required on occasions, this has not been to the extent that we expected; perhaps this has been due to better staffing and equipment elsewhere. However, the badgemaker, since it's acquisition almost exactly a year ago, has proved dramatically popular and effective both as a propaganda tool and a fundraiser. Something like 10,000 badges have been produced over the last year and some examples of these, and most items produced at the Workshop, are available if anyone wants ideas or is curious.

In January, we acquired a new 35mm enlarger as step 1 of a hoped-for refurbishment of the darkroom. A grant from East Midlands Arts was applied for and was successful, so in coming months the darkroom will be re-organised into a facility which can be used by more than one person at a time! While on the theme of financial help for the resources we were successful in asking the Students Charity Appeal for £200 towards another duplicator and a lightbox.

We have run a number of successful training courses around the printing resources particularly on artwork and design and on silk-screen printing. However, teaching the operation of the machinery has usually been done on a there and then basis due to it's quickness and simplicity.

Over the last year, we have begun to develop some resources aimed at increasing the potential effectiveness and visual impact of groups' work. Firstly, between ourselves and the Arts and Crafts Centre a photo library resource called Rentasnap has been established. It is based at both sites and contains a range of photographs depicting issues, campaigns and activities in the local labour and community movements. Secondly, aware that many people seem to lack confidence in their artistic abilities, we now gather artwork gleaned from many sources which can be used to illustrate printed material. This has proved particularly useful and popular, not to mention it's cheapness!

Recognising that though the Workshop is crammed with useful items of information, it has at times proved difficult to track these down, we have continued to make good progress in making the library facility easier to use, in sorting through council minutes and perhaps most valuably in setting up a newspaper cuttings service on a range of relevant issues with both local and national files. This has proved especially useful for the work on New Technology and public expenditure policies.

One resource which has not been in demand as much as we would have hoped is the New Technology exhibition, built by ourselves with the help of the Poster-Film Collective. However, it has been on show at meetings of the Network of Labour Movement Research and Resource Centres, at an A.S.T.M.S. weekend school, at the Beyond the Fragments Conference, and at the Critical Social Policy conference on the 'Crisis in the Welfare State' in London.

P.M.B.

My work over the past year has followed the same directions as in the previous year, in that the main areas have continued to be work around government expenditure policies and health & safety at work.

PUBLIC EXPENDITURE POLICIES

Work has continued to be undertaken on governments' expenditure policies, and their effects in the various parts of the public sector, alongside interested organisations and individuals connected with Nottingham & District Trades Union Council. This led to a series of meetings being held on particular subjects of an educational nature.

Meetings were held specifically on the new Social Security legislation to examine the effects for claimants, on the situation within the local Health Service, on the cash limits policy adopted in the public sector, and on housing finance; and a series of open forum meetings have also been held.

Through these activities, the Workshop has tried to co-ordinate interest among a wide range of organisations and individuals interested in public expenditure policies. This was especially the case with regard to the situation within the local Health Service in which a great deal of interest has been shown over the last year. An attempt was made to set up a Health Study Group to involve interested people throughout the East Midlands but this unfortunately did not materialise due to practical difficulties. However, within Nottingham, there is still a need for an on-going analysis of public expenditure policies within the Health Service and to determine what it's future role will be in the lives of the people of Nottingham.

Over the last year, a focus of work was the role of the General Hospital within the local health service, and proposals which were being put forward to transfer the

bulk of it's (acute) services to Phase 3 of the new University Hospital, which were tantamount to a closure. This was being proposed in order to open Phase 2, the opening of which had been delayed because resources weren't being made available to open it. The issues raised by these proposals had consequences for the Health Service throughout the East Midlands, traditionally a deprived area in terms of health care provision, in that the project of the University Hospital was conceived to increase health care facilities in this area - and not to replace the General Hospital. The prospect of the closure of the General raised the whole question of changes in the pattern of Health Service provision being brought about by service considerations - or being dictated by financial constraints. Work was undertaken to raise these issues within the wider trade union and community movements in Nottingham and to look at this situation in the context of the National Health Service as a whole.

In fact, a future role has now been confirmed for the General Hospital by the Area Health Authority, and Phase 2 of the University Hospital is also to be brought into use over the next few years involving the phasing in of 1000 beds. The safeguarding of the future of the General was the result of a sustained campaign by the General Hospital Action Committee, which involved constant publicity and the winning of the Minister of Health to the view that, "he would be very reluctant" to see any move away from the present general service which the General provides.

Future work on the Health Service in the area will include monitoring the growth of private medicine and it's relationship to the public provision of health care facilities.

HEALTH & SAFETY

The Workshop's work on Health & Safety at Work over the past year has included teaching on one T.U.C. 10-Day Release Course for workplace representatives in the National Health Service, a number of meetings held under the aegis of GNASH, and continuing to build up the library and answering specific enquiries.

An important aspect of teaching on the course for N.H.S. representatives was to emphasise the links between working conditions and expenditure policies within the Health service - the effects of reduced worker levels on increased workloads and consequent stress, reduced levels of maintenance and non-replacement of ageing equipment. The other crucial aspect was to stress the role of effective independent trade union organisation in fighting for improved conditions, especially the necessity of achieving co-ordination between representatives organised in different unions. A planned Health & Safety Course for Local Government representatives, on which I was to teach, was unfortunately abandoned due to an obstructive attitude to release of employees for training by the employers.



The series of GNASH (Greater Nottingham Action on Safety & Health) meetings was continued with meetings on Eye Protection, Dermatitis, and Alcoholism at Work, and a fourth GNASH Bulletin was widely circulated. However, the attendances at meetings have dwindled and none are presently planned, although the resources which GNASH has built up - a noise level meter, gas testing equipment and a library of information on health & safety issues, which has been deliberately planned to include the sources of all references in the T.U.C. Health & Safety Course materials - continue to be available and have been used by safety reps. and on courses. Measures will have to be taken

in the coming year to publicise these resources more adequately and to encourage greater use of them.

Other activities included the preparation of a list of suggested health & safety acquisitions at the request of the County Library and attendance at a national conference of Health & Safety Groups in Sheffield in October to work towards a national trade union health & safety movement.

NOTTINGHAM BULLETIN

Since the last AGM, the Workshop has been responsible for the production of only 3 Bulletins (with lesser contributions from the Trades Council and the Cuts Campaign), though its schedule is for bi-monthly issues. However, all three issues have been "bumper" issues, and have been equivalent in content to double issues, including a wide range of articles and coverage of campaigns taking place in Nottingham.

As well as the collection and writing of material, and layout and printing, the responsibility for distribution and the administration of the finances has also been carried out by the Workshop. The Bulletin is now self-financing and five unions now have full orders for distribution (amounting to 132 copies in total), booksellers (80 copies) and the Workshop itself has around 80 copies for distribution to affiliates and others. The total circulation is around 500, and the remainder are accounted for by individual sales, although efforts have been made in the past year to increase circulation through local trade unions and newsagents.

However, the problem remains to increase the frequency of publication and to reduce its size. Over the past year it has been designed to be more of a focus for the organisations involved in its production.

NOTTINGHAM TRADES COUNCIL MAY DAY PROGRAMME

This year the Workshop was responsible for the compilation of a Trades Council May Day Programme, which invited input from all local trade unions and other organisations and included input from the Trades Council itself, notably on the subject of the Peoples March. Altogether, 32 organisations placed advertisements, helping to make it a self-supporting venture when receipts from sales are taken into account.

This was the Council's first printed publication for some time, and though somewhat short on substance in terms of articles etc., the experience gained from the production of this year's will place the organisers of next year's in a good position to produce something 'weightier' and more effectively distributed.

I.B.J.



LABOUR'S MAY DAY

Some points arising from our work.....

Until very recently the Workshop has been 'passive' relatively speaking, and remained building oriented. This has demonstrated a number of limitations and difficulties of which we have become increasingly aware in the last few months.

A balance needs to be struck between the extent to which we initiate work and the extent to which we respond to it. While we are very overworked for the most part, it has proved very difficult to control the workload, due to unforeseen complications, unexpected delays and the fact that 'fishing lines' of suggestions, enquiries and

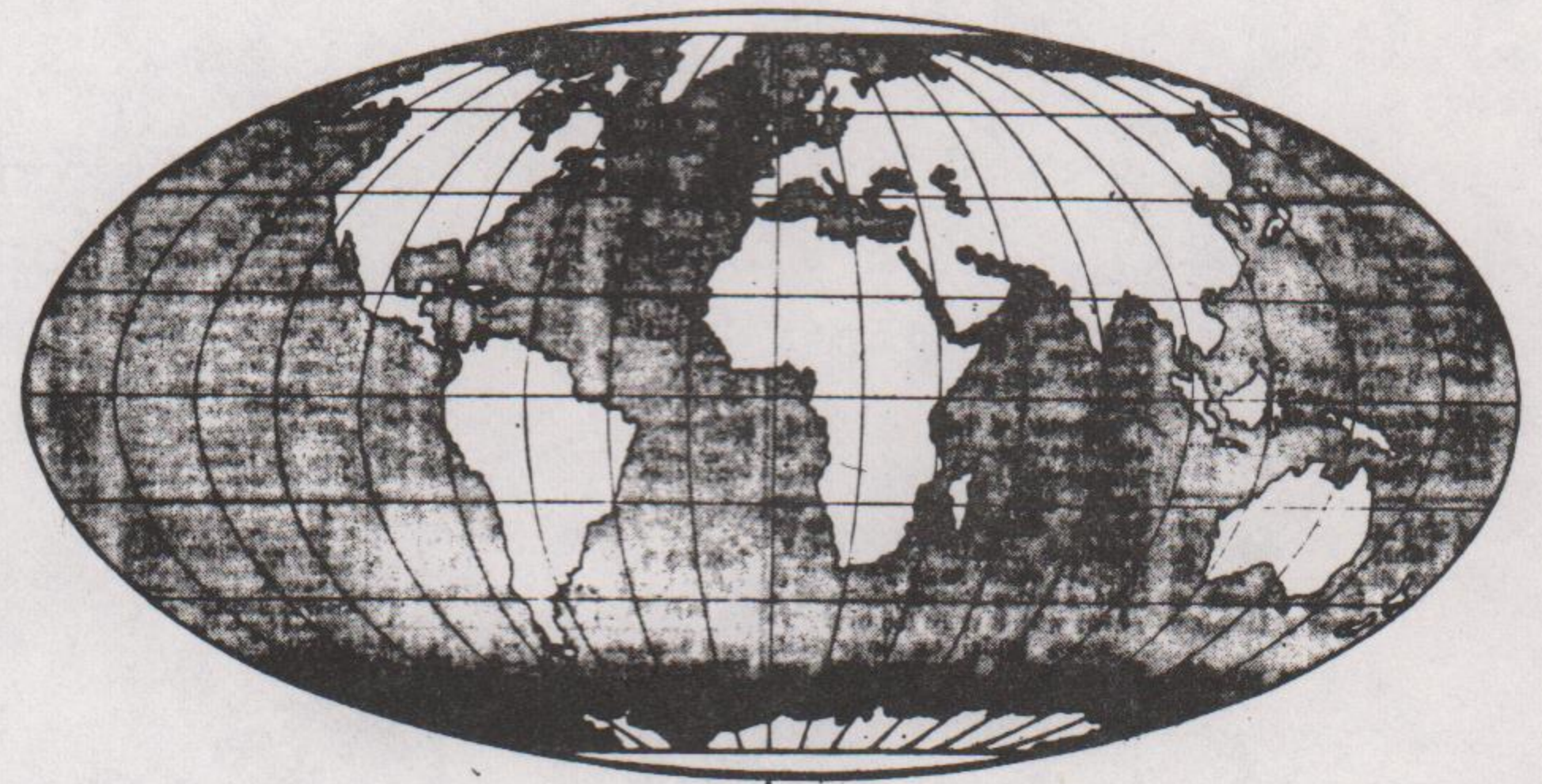
encouragements placed with a number of groups may or may not bear fruit, which in turn can take many forms.

For the Workshop's research and information workers, some difficulties have centred around groups' understanding and perception of the access to, and value and use of knowledge. Many groups can come to the view that the imbalance between themselves and employers and government as a fixed one. We have suspected that the notion of research is often an intimidating one - an academic pursuit rather than an investigation of aspects of people's lives. We have been keen to suggest that such material can lead to, or be geared to, alternative presentations such as a series of evening classes, day schools, street theatre performance, posters, exhibitions, a video film, quite apart from a 'straight' report to a local authority or employer. Thirdly, we have become more aware of the importance of sharing the research process with people so that the skills and experience is not confined to us as experts but becomes a more readily accessible and useable method.

The majority of routine daily use of the Workshop has been with the printing resources. As this useage has grown, so the Workshop and the practical services worker has had to adopt an ever-accessible open door style. This has posed problems in enabling the worker to develop other projects or programmes of work. Additionally, this has led to a reduction in the in-depth contact and knowledge of what groups are doing across the city. At the same time, affiliated user groups have indicated their desire to improve communication between themselves and the Workshop as a whole. Consequently, a new timetable of restricted access times for printing and darkroom services has been introduced to enable workers to develop their contacts and improve the working relationships between groups and ourselves.

INTERNATIONAL

PERSPECTIVES



As well as participation in the international consultation of telecommunications workers and action researchers (referred to in the section on Telecommunications and Plessey), there have been a number of initiatives and activities to begin the process of creating an awareness of Nottingham, and it's economic and social problems, in a wider world context. These have been taken by the Workshop and also through the Nottingham War on Want Supporters Group, set up earlier this year, in which the Workshop workers are involved.

EDUCATIONAL EVENTS

Through the Workshop, and in conjunction with the local World Development Movement, a debate was organised between Don Manhire, Chairperson of the W.D.M.'s Textile Committee, and David Lambert, General Secretary of the National Union of Hosiery & Knitwear Workers, on whether import controls should be used to save British jobs, and what ways could be found that do not put British and Third World workers in competition with each other for employment.

On the same theme of import controls, textiles and Third World Development, Brian was asked to lead two workshops at a 3rd World First Day School in Leeds.

INTERNATIONAL BROADCASTING TRUST

The International Broadcasting Trust was formed by some 60 organisations, including national charities, development organisations, etc coming together to gain an input into the new fourth channel for public education about the Third World and Britain's relationship with it. The Trust will be a programme producer while also supporting the growth of development education throughout British broadcasting.

The Workshop has been involved in organising both a planning meeting for the supporters of the Trust from local organisations, and then a Public Meeting to set up a support organisation for the Trust in Nottingham.

SURVEY OF THE ATTITUDES OF TRADE UNION ACTIVISTS TO THIRD WORLD ISSUES - A PROPOSAL TO THE E.E.C. DEVELOPMENT EDUCATION FUND.

The Workshop has been involved in the drawing up of a proposal to promote a programme of development education through trade union and adult education bodies in Nottingham, Coventry, Newcastle and Oxford in conjunction with the Trade Union International Research and Education Group, Ruskin College, Oxford; Coventry Workshop and the North East Trade Union Studies Information Unit.

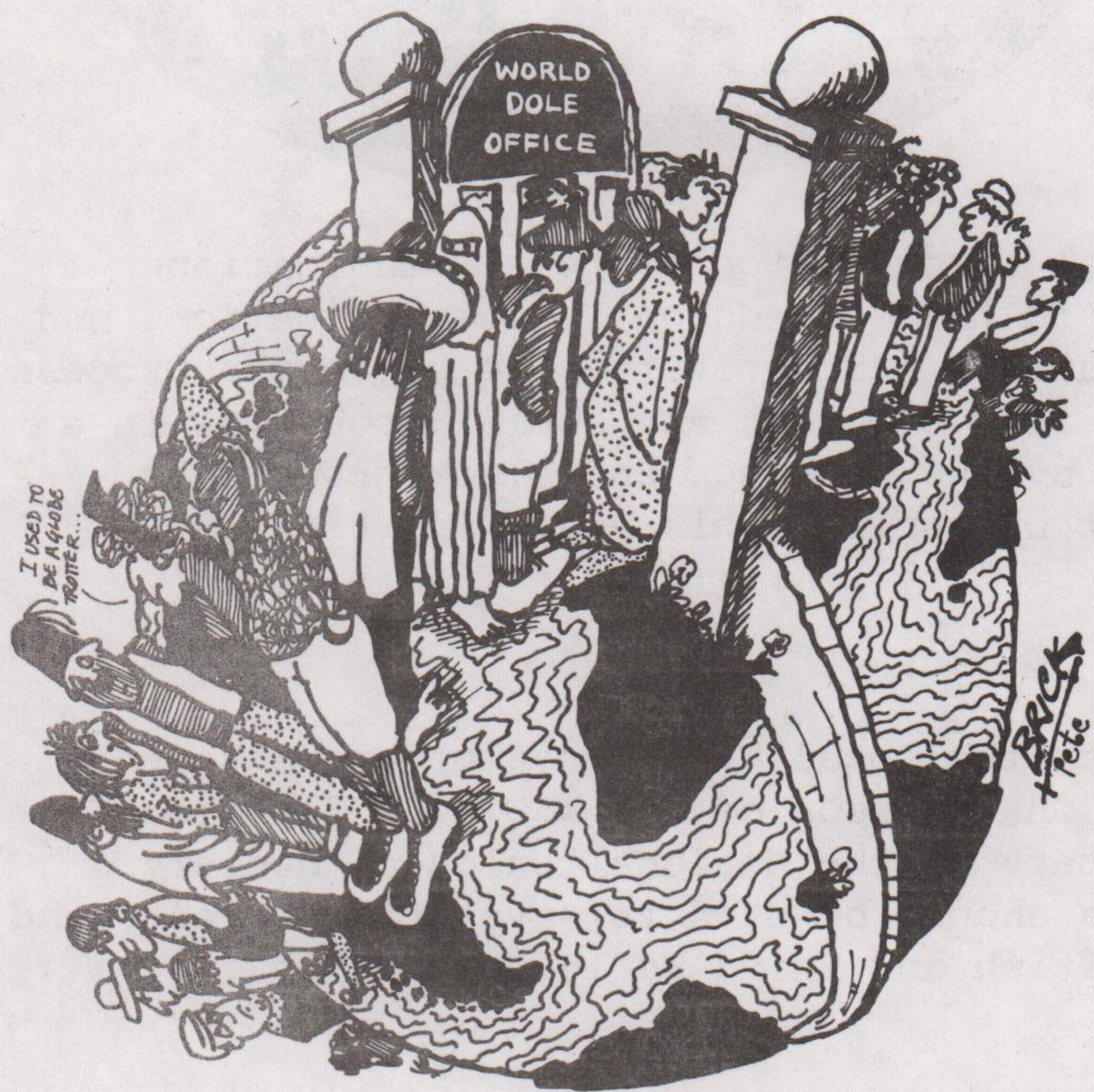
The aim of the programme is the development of appropriate development education materials based on the findings of a survey to be undertaken by 118 Workshop and Coventry Workshop and T.U.S.I.U., with support from T.U.I.R.E.G. and other members of Ruskin staff.

The preliminary proposal to the E.E.C. Development Education Fund envisaged that a Project Worker would operate in the "Midlands" region and be "shared" between 118 and Coventry Workshop. However, it is now possible that funds will be made available to fund workers in each of the centres. The outcome of the application is now expected.

WAR ON WANT - LOCAL SUPPORT ACTIVITY

Initially, the active promotion of War on Want in the local trade union and community movement began with a wide circularisation of the national leaflet "Unemployment isn't Working" through branches and organisations. To our knowledge, this resulted in two affiliations from local organisations.

Earlier this year, an initiative was taken to launch a Nottingham War on Want Supporters Group actively involving members of War on Want in the Nottingham area, to both promote the work of, and raise funds for War on Want on an organised basis.



Activities so far, in which people actively associated with the Workshop have been very much involved, include a Public Meeting on "Unemployment - a Global Problem" to highlight the international character of unemployment and War on Want's ideas on how to tackle it, and the setting up of a War on Want stall at several recent meetings and events - the East Midlands Regional T.U.C. Labour Party meeting on unemployment, a well attended meeting on the situation in El Salvador, the Trades Council May Day Event and various community festivals. War on Want supporters in Nottingham, a banner aloft, also greeted the Eastern Leg of the People's March for Jobs and on all occasions have distributed leaflets on the One Hour's Pay Campaign.

Recent activity of the Group has concentrated on the mechanics of launching the One Hour's Pay Campaign in Nottingham. To this end, local War on Want supporters have been canvassing "people in public life" for their support for the Campaign, and a leaflet has been produced by the Nottingham Supporters Group to be circulated as extensively as possible in local mailings with national material. A "plan of campaign" has been drawn up which involves a public "launch" with attendant press and media coverage, and the "recruitment" of a network of collectors, while plans for further meetings and activities are still under consideration.

INTERNATIONAL LINKS WITH OTHER CENTRES

A process has been started as a result of the working visit of Jim Battle to India, of establishing international links with other centres; a long term perspective of the Workshop since it's beginnings (as Nottingham Workshop). Initially, this will be through the exchange of information with three organisations in India with similar aims and objects as the Workshop. These organisations are the Institute of Social Research and Development, and the Build Documentation Centre, both of which are in Bombay; and the People's Institute for Development and Training which is in Delhi.

There are many things in common between these organisations and the Workshop, and their information collection and research work covers many of the same areas that the Workshop is involved in. The Workshop has already sent packages of material with information about our work, and publications available in this country, which would be of use to their work in India, to start off this process of exchange, and in return we have started to receive information from them.



FINANCE REPORT

There was a deficit of £4346 for the year ending 31st December 1980. This deficit arose because of high expenditure on urgently needed equipment and a payment of £1500 to the Network of Labour Movement Research & Resource Centres. The deficit was financed from reserves held by Nottingham Workshop prior to the merger with 118 Resources Centre.

The three workers were each paid £74p.w. during 1980. A pay rise of 15% from January 1981 brings the wages up to £85. It is the policy of the Centre to increase the wages to the average industrial wage of £120p.w. in the future if finances permit.

The agreement with War on Want provides for core funding to the end of 1982. The grant is allocated as follows:-

	TOTAL	PAID OVER	RESERVE HELD BY WOW
1980	16500	14850 (90%)	1 650 (10%)
1981	18975	15180 (80%)	3795 (20%)
1982	21821	17457 (80%)	4364 (20%)

The money held in reserves by War on Want on our behalf will be used to help finance the centre after 1982, or earlier, if an emergency arises.

In 1981, there is likely to be a deficit of £3000 on the revenue account which we will have to fund from other sources since all but £153 of our reserves are held by War on Want. A similar deficit is likely to arise in 1982. We thus need a vigorous programme of fundraising to finance the expected deficits, and equally to ensure that the centre survives after War on Want's funding ends in December 1982. In order to fund the annual deficit we have been investigating such areas as payment for work undertaken, student placements fees, teaching fees and applications to grant making organisations. Payment for work undertaken is difficult as most organisations we work with have little or no money. Wherever possible, organisations with adequate funds are charged for the worker's time for work carried out. At the time of writing we have two students working on a project for which we will receive supervision fees. Last year, £1000 was received for teaching TUC courses on Health & Safety, but this year one course on which one of the workers was due to teach was cancelled due to the refusal of the employer to provide paid release for trade union training, and the position with regard to future courses is uncertain. This year we have so far been able to raise small amounts of money from other grant-making organisations - Karnival, the students charity appeal and East Midlands Arts. Hopefully, by continually tapping different sources of funding we will be able to finance the deficit without using the War on Want reserves.

In the longer term we need another 'backer' to fund us when the War on Want funding ends, and we must be aware of this now. Ideally we would hope to be completely funded by the labour movement, but in the near future this seems unlikely and we will have to explore other areas as well as the ones mentioned above. Naturally, if you have any ideas or suggestions, please don't hesitate to let us know!

F.F.W.

RECEIPTS & PAYMENTS ACCOUNT

<u>Receipts</u>		<u>Payments</u>	
Balance from 118	176	Wages & N.I.	12055
Balance from N.W.	<u>4323</u>	Rent/Rates	1728
	4499	Heat & Light	269
	4499	Telephone	223
Grants	14850	Postage	263
Fees	957	Publications	564
Interest	764	Travel	290
Donations	410	Conference fees	194
		Stationary	155
Sale of materials	1976	Insurance	138
Sale of publications	49	Materials	2647
Hire of rooms	108	Equipment	2149
Hire of equipment	96	Repairs & Maintenance	385
Telephone	106	Bank charges	44
Photocopier	69	Bank interest	10
		Sundry	2
Affiliations	308	Donation to Network	1500
Sale of furniture	20	Cash to hand	30
Insurance claim	<u>94</u>	Cash at bank	<u>1660</u>
			1690
	<u>24306</u>		<u>1690</u>
			<u>24306</u>

INCOME & EXPENDITURE ACCOUNT

<u>Income</u>		<u>Expenditure</u>	
War on Want	14850	Wages & N.I.	13202
Fees	957	Rent & Rates	1728
Interest	764	Heat & Light	319
Donations	410	Insurance	138
Affiliations	308	Postage	263
		Travel	295
Telephone	106	Conference fees	194
Sale of materials	2501	Stationary	155
Sale of publications	49	Printing & Duplicating	400
Hire of rooms	108	Bank charges	44
Hire of equipment	96	Bank interest	10
		Telephone	235
Sundry	114	Materials	2861
		Publications & Subs.	631
Deficit on year	4346	Equipment	2149
(financed from reserves)	<u>24609</u>	Repairs & Renewals	483
		Sundry	2
		Payment to Network	1500
			<u>24609</u>

TRADING ACCOUNT

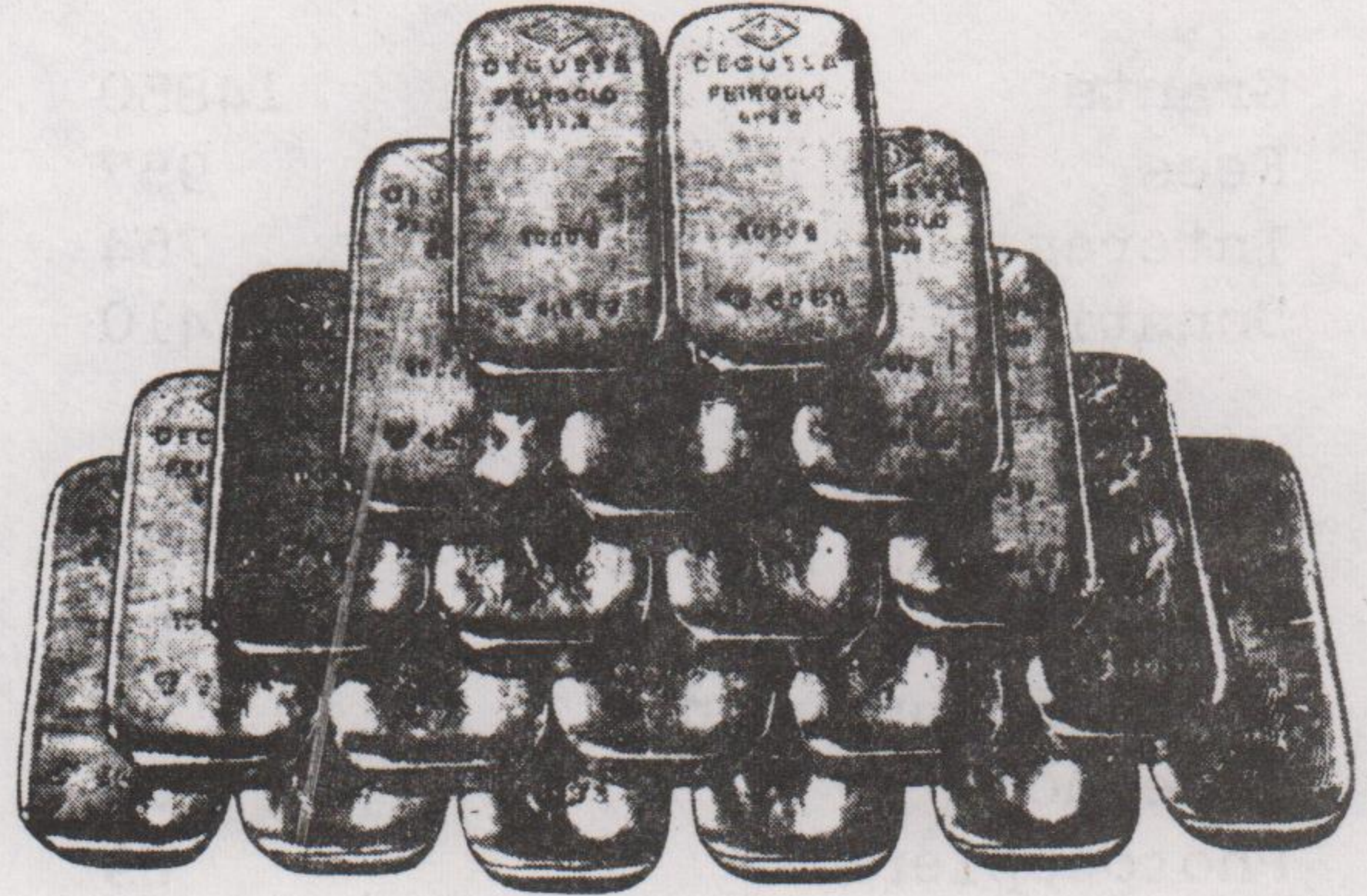
Stock at 31.12.79	200
+ Purchases in 1980	<u>2861</u>
	3061
- Receipts in 1980	<u>2501</u>
	(560)
+ Stock at 31.12.80.	<u>650</u>
Surplus on year	90

FIXED ASSETS at 31.12.80.

Equipment	3000
F + F	<u>1000</u>
	4000

ACCUMULATED FUND

Balance from 118 Resources Centre	176
Balance from Nottingham Workshop	<u>4323</u>
	4499
- Deficit on 1980	<u>4346</u>
Balance at 31.12.80.	153
+ Balance held by War on Want for 1980	<u>1650</u>
Reserves at 31.12.80.	£1803



FRANK WARD (Treasurer)

CAROL WOOLLER (Chairperson)

ROGER M. SMITH (Auditor)

ROBERT W. HARDY (Auditor)

118 WORKSHOP DEVELOPMENT FUND

For many groups trying to get started, money is often a real problem, - for publicity, travel, meeting expenses etc. Too often group members have to dip into their own pockets, sometimes causing personal hardship and loss. In recognition of this situation, the 118 Workshop Development Fund has been established, through donations, to provide small 'launching' grants or loans to groups which are getting started and which need priming finance. The fund is also available to help groups undertake activities which are beyond their normal financial means.

The Fund is entirely separate from the 118 Workshop accounts and is administered by the Management Committee as and when an application is made. The usual grant is up to £25.

Receipts & Payments for 13 months ending 31st May 1981.

<u>Receipts</u>		<u>Payments</u>	
Balance from N.C.R.G.	320	Save Our Nurseries	25
		Pregnancy Testing Group	45
		Rape Crisis Centre	25
<u>Loans Repaid</u>		Anti Nazi League	25
Pregnancy Testing Group	25	Nottingham Rents Action Committee	25
Rape Crisis Centre	25	Parents of Children in Care Group	20
Nottingham Rents Action Comm.	25	Cardale Tenants United Help Group	25
Grant from Karnival	100	Balance at 31.5.81.	305
	<u>495</u>		<u>495</u>

F.F.W. C.W.

AFFILIATION FORM

If you are interested in affiliating to 118 Workshop, or subscribing if your group's constitution does not permit you to affiliate, please fill in the form below .

By asking groups wishing to use the 118 Workshop to pay an annual affiliation fee for the services they receive, groups can show their support for the Workshop and ensure that the Workshop stays in business.

Affiliation is valid for 12 months, renewable in January of each year.

The fees are as follows:-

Individual members	£3 unwaged £5 waged
Community, Women's and Campaign Groups	£5 (or less depending on group's resources).
Trade Union bodies	£10-£50 (depending on size and financial resources).

Where appropriate, affiliation fees will be negotiated between the 118 Workshop Management Committee and the affiliating group or body.

All affiliates are entitled to use the complete services of the 118 Workshop and to receive one copy of each issue of the Nottingham Bulletin, 118 Workshop reports and publications, and minutes of meetings; and to send a maximum of 2 voting delegates to Membership Meetings if desired.

Tear off and return to 118 Workshop, 118 Mansfield Road, Nottingham. (tel.582369)

APPLICATION TO AFFILIATE TO 118 WORKSHOP

Name of organisation _____

Write the aims of your organisation on the back or attach a constitution (we don't want a very long explanation but want to know in detail the main aims).

Are you affiliated to or connected with any political, religious, or national organisation? (Give details).

Signed _____

Address _____

Contact phone number _____